

PROPERTY INFORMATION FORM

PLEASE HELP US TO ACHIEVE A FAIR AND BALANCED (EQUITABLE) VALUATION OF YOUR PROPERTY - KINDLY PROVIDE THE INFORMATION AS PER THIS FORM FOR THE FINANCIAL YEAR BETWEEN 2020 AND 2022
FOR THE PURPOSE OF GENERAL VALUATION IN ACCORDANCE WITH THE MUNICIPAL PROPERTY RATES ACT NO 6 OF 2004 AS AMENDED

SECTION 1: PROPERTY INFORMATION

ERF NUMBER/ SECTION NUMBER	PORTION	TOWNSHIP NAME/SCHEME NAME	TOWNSHIP EXT / SCHEME NO
ERF EXTENT/ UNIT SIZE	FLAT NO/ DOOR NO	PHYSICAL ADDRESS	

OWNER DETAILS (Please mark the appropriate box with a X)

OWNER	REPRESENTATIVE OR AGENT				
NAME OF OWNER					
IDENTITY NO.		COMPANY OR CC REGISTRATION NO			
POSTAL ADDRESS OF OWNER				CODE	
TELEPHONE NO	HOME		WORK		
	CELL		FAX		
E-MAIL ADDRESS (if available)					

SECTION 2: DESCRIPTION OF NON RESIDENTIAL DWELLING

COMMON NAME OF PREMISES	N/A				
LAND USE DESCRIPTION AND SIZE					
SHOP		M ²	OFFICES		M ²
WAREHOUSE		M ²	MUNICIPAL PROPERTIES		M ²
WORKSHOP		M ²	OTHER		M ²
TOTAL BUILDING SIZE					M ²

NB - Attach as annexure to this form, an information related to Income & Expenses for the subject property - i.e. (Tenants, rent information, vacancy rate, monthly pump rate for filling station component, number of rooms and occupancy rate for B & B, Lodges and Hotels and schedule of expenses)

GENERAL CONDITION OF PROPERTY (TICK APPROPRIATE BOX)

GOOD		AVERAGE		POOR	
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SECTION 3: SECTIONAL TITLE UNITS (NON-RESIDENTIAL)

NAME OF MANAGING AGENT		TEL NO.	
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SIZE OF SECTION/UNIT

SHOP		M ²	OFFICES		M ²
WAREHOUSE		M ²	MUNICIPAL PROPERTIES		M ²
WORKSHOP		M ²	OTHER		M ²
TOTAL BUILDING SIZE					M ²

NB - Please attach an annexure to this form, an information related to Income and Expenses for the subject sectional title unit - i.e. (Tenants, rent information, vacancy rates and schedule of expenses)

OTHER		STORE ROOM		M ²
OTHER		GARDEN		M ²
OTHER		OTHER		M ²

SECTION 4: FARMS/ AGRICULTURAL PROPERTIES

PROPERTY DESCRIPTION

Portion No.	Owner	GPS Co-ord	S		E	
Farm Name	Contact Person	General Type				
Farm No.	Contact No	Notional Sub-div				
Reg. Div.	Postal Address	Co-operation				
Size/ha		Good		Poor		Not Available

LOCALITY

Distance	Town	Direction/Road

LAND COMPONENTS

Land use	Size/ha	Rate/ha	Value	1.Excellent 2. Good 3. Fair 4. Poor 5. Very Poor		
Natural grazing						
Planted pasture						
Cultivated land						
Irrigation				Centre Pivot	Sprinkler	Other
Afforest						
				Topography		
Total				Carrying Capacity		

IMPROVEMENTS

Description	Est Size/m ²	Replacement Rate/m ²	Replacement Costs R	% Depreciation	Value
Total					

WATER

River/Spruit	Name		Reservoir		Vlei	
Boreholes	Windmill		Submersible pump		Water pump	
Earth Dam	Spring		Lake: Perennial		Lake: Non-perennial	
Water Rights	M ³					

SERVITUDES

Description	Comments

SECTION 5: MARKET INFORMATION

IF YOUR PROPERTY IS CURRENTLY ON THE MARKET

WHAT IS THE ASKING PRICE?	R
OFFER RECEIVED	R
NAME OF AGENT	

IF YOUR PROPERTY HAS BEEN ON THE MARKET
THE LAST 3 YEARS

WHAT WAS THE ASKING PRICE?	R
OFFER RECEIVED	R

TEL NO

I / WE..... HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT.

Date

Name (Print)

Signature